



**SFIVET**

SWISS FEDERAL INSTITUTE FOR  
VOCATIONAL EDUCATION AND  
TRAINING

*Swiss excellence in vocational  
education and training*



**SFIVET  
AT A GLANCE**

As a Swiss university we are the trusted partner for all matters relating to vocational education and training today and in the future.

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## National structure – Regional presence – International network

The Swiss Federal Institute for Vocational Education and Training SFIVET is Switzerland's expert organisation for vocational education and training.

We offer basic and continuing training to VET professionals, conduct VET research, contribute to the development of occupations and support international cooperation in vocational and professional education and training.

We have regional campuses in Zollikofen near Bern (main campus), Lausanne and Lugano as well as off-campus space in Olten and Zurich.

## SFIVET IN THE CENTER OF VOCATIONAL EDUCATION AND TRAINING



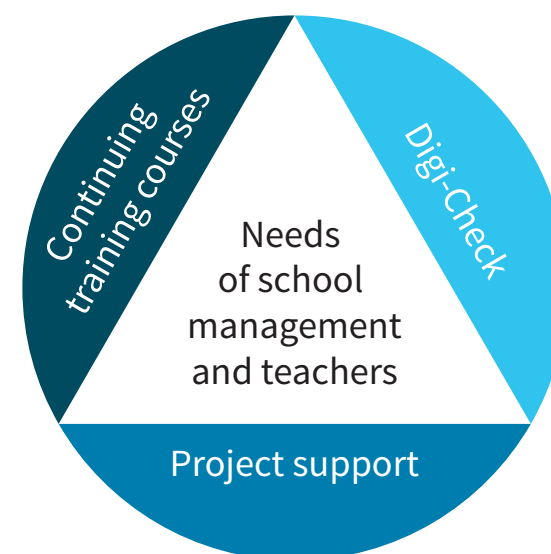
## THE TRANS:FORMATION PROGRAMME

Digitalisation is changing the labour market and society. Learners need to be optimally prepared for their personal and professional future in a digital world. Vocational schools have the opportunity to create new, diverse and real-world learning opportunities and thereby improve the quality of their courses.

For vocational school teachers this means adopting different approaches to lesson topics and using different pedagogical means to develop new didactic concepts. However, digital media should be introduced to classrooms sensibly, with the educational benefits to learners in mind. Thus, learners will experience new forms of skills acquisition and develop cross-cutting competences.

For vocational schools digital transformation means creating a framework for media-based learning by adapting both the infrastructure and the organisational and administrative processes. Each vocational school is different and therefore requires an individual digitalisation strategy and tailor-made support based on that strategy.

With our programme trans:formation we support vocational schools to seize the opportunities offered by digitalisation and overcome associated challenges. It includes three freely combinable services: the Digi-Check, project support and continuing training courses. The costs thereof are born by the Confederation.



### Digi-Check

The Digi-Check is a tailor-made workshop supporting school managements and staff of vocational schools to assess their own status as well as their needs regarding the requirements of the digital age by way of a self-assessment. The Digi-Check provides useful insights regardless of how far advanced a school's digital transformation already is.

### Project support

We provide project support tailored to the needs of vocational schools, either for existing digitalisation projects or for specific transformation projects. The focus of project support is determined in cooperation with the school on an individual basis.

### Continuing training courses

Continuing training courses for teachers are developed with current and future needs in mind. Like project support, training courses can also be individually tailored to suit the needs of vocational schools. They may be provided for all teachers at a given school, for teachers in individual fields of study or for specific groups of teachers.



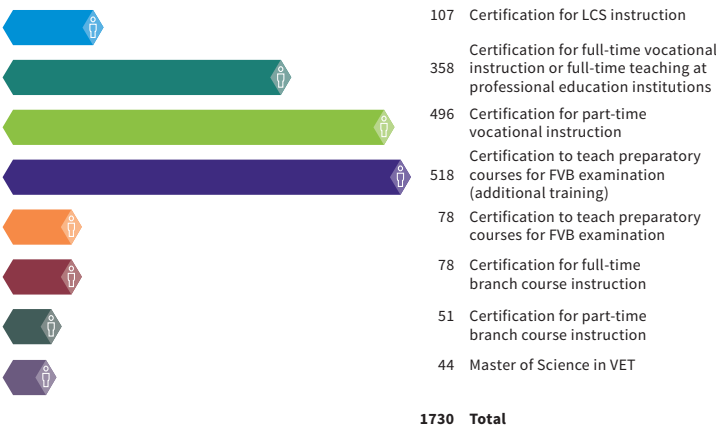
BASIC TRAINING

With a total of 26 study programmes recognised by the Confederation, we train over 1,700 vocational school teachers and workplace trainers in three linguistic regions of Switzerland. Our basic training stands out through the following:

- A close connection between theory and practice
- Individual guidance, support and orientation over the entire duration of studies
- Prior learning and needs of students are taken into consideration
- Access to formal qualifications through the validation of prior learning
- Strong chances of completing studies thanks to close cooperation between all of the persons and institutions involved in the study programme
- Courses cover the latest innovations in vocational education and training (bilingual teaching, use of ICTs, blended learning, etc.).

www.sfivet.swiss/basic-training

Students – VET teachers and trainers



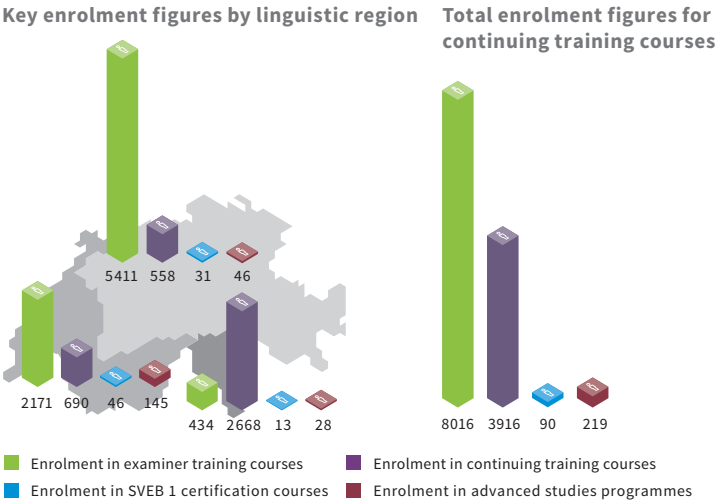
CONTINUING TRAINING DIVISION

We offer practical and scientifically backed advanced studies programmes (CAS, DAS, MAS) and courses as well as individual consulting and needs-based coaching on the following topics:

- Occupational field and vocational didactics
- Leadership
- Media-based teaching and learning
- Multilingualism
- Migration
- Recognition and validation of non-formal and informal learning
- Testing and evaluation

We can help you to develop your personality and potential. We have a strong presence in the region and a solid national and international network. We provide services to all those involved in teaching, evaluation and guidance in the field of vocational education and training.

www.sfivet.swiss/continuing-training



RESEARCH AND DEVELOPMENT

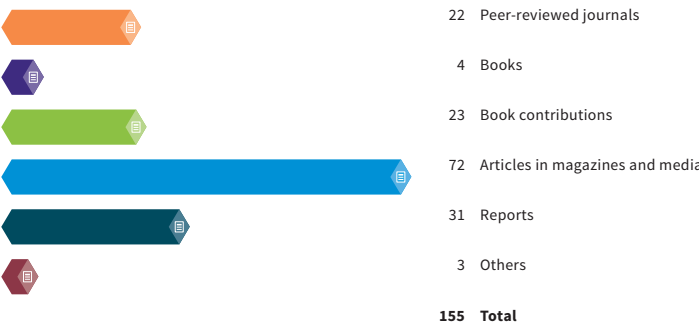
We examine the existing relations between the education system and the labour market, thus ensuring an important contribution to the analysis, optimisation and improvement of vocational training in Switzerland.

- Research areas
- 1: Teaching and learning in VET / PET programmes
  - 2: Current VET / PET context
  - 3: Strategic planning of the VET / PET system

**The Swiss Observatory for Vocational Education and Training (OBS SFIVET)** identifies, monitors and analyses social, economic and technological developments that have an impact on vocational education and training.

www.sfivet.swiss/research-and-development

Research output by type of publication



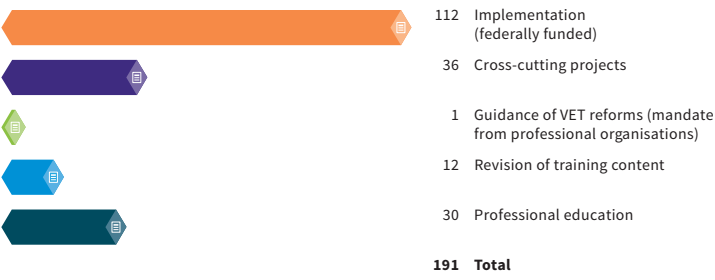
CENTRE FOR THE DEVELOPMENT OF OCCUPATIONS

The Centre for the Development of Occupations (CDO) provides professional organisations with pedagogical and methodological support covering all stages of development of occupations both for upper-secondary level vocational education and training and tertiary level professional education. Emphasis is placed on ensuring that the professional competences imparted within the Swiss VPET system match the needs of the labour market.

Our services also include customised workshops, project support/management and presentations on VET-related topics in three national languages of Switzerland. We now also support professional organisations and vocational schools in their digital transformation. By means of the SFIVET Digi-Check workshop we help our client organisations or institutions to take advantage of the opportunities offered by the digital age.

www.sfivet.swiss/cdo

Number of projects by type



INTERNATIONAL RELATIONS

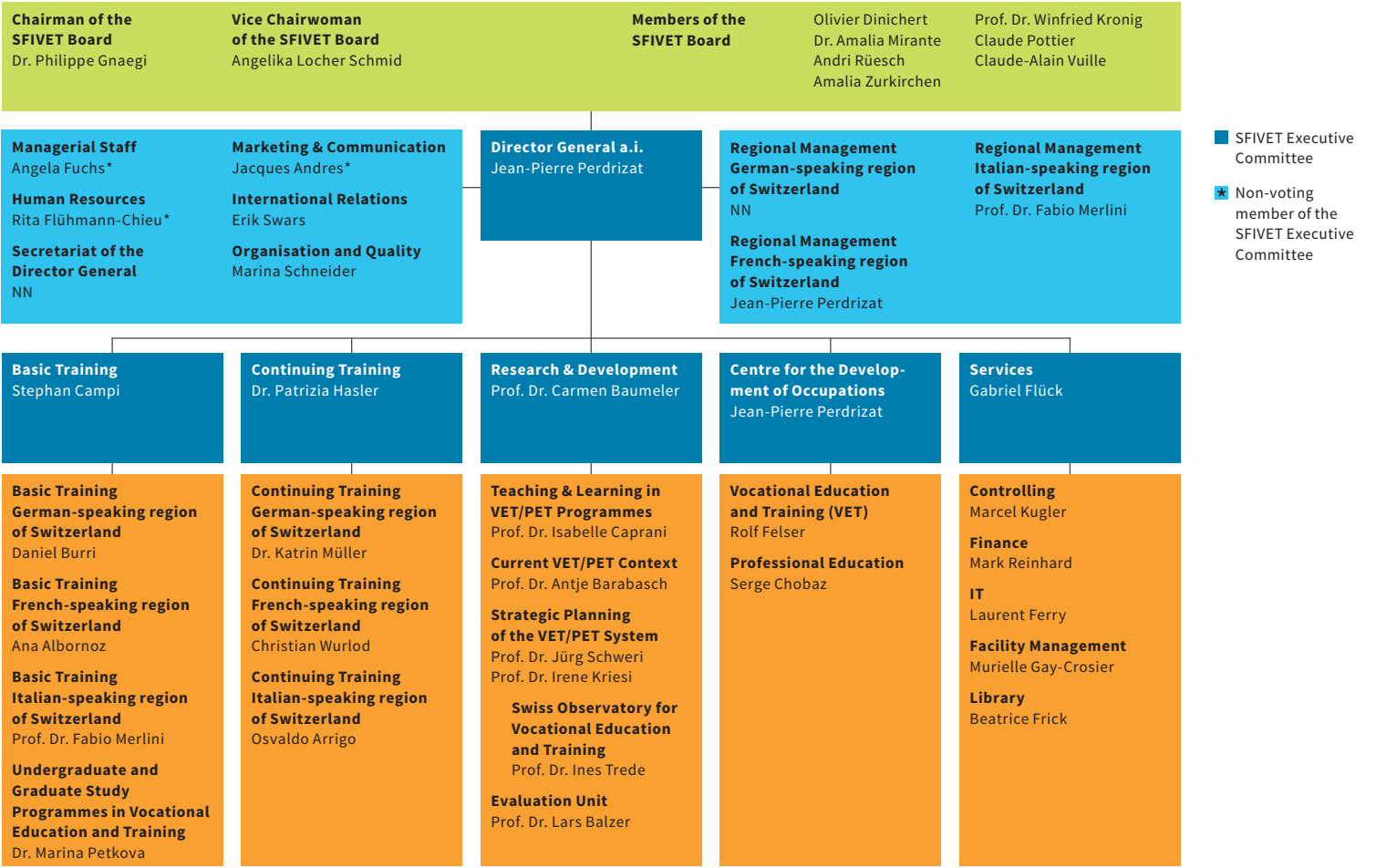
SFIVET is the go-to organisation in Switzerland for enquiries from abroad and for international cooperation. We maintain close ties with national and international partners from the private sector and the research community. Each year we receive a large number of foreign delegations interested in the Swiss vocational and professional education and training system. There is international demand for Swiss expertise, whether it be for VET projects or for training through the “Swiss VET Academy” programme.

www.sfivet.swiss/academy

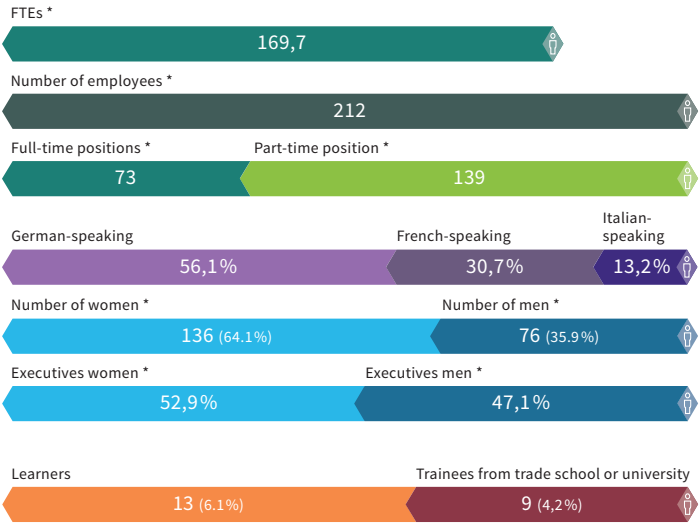


ORGANISATION CHART

Last update: 1 May 2019



Overview of the SFIVET staff



(in parenthesis, percentage of total no. of employees)

\* Excl. learners and trainees

FINANCE

Amounts in 1,000 CHF

Revenue from services / research projects	3,202
Revenue from fees	3,939
Operating subsidies from the Confederation	39,385
Other revenue	231
<b>Operating Income</b>	<b>46,757</b>
Personnel costs	36,551
Property expenditure	4,894
Administrative expenses	973
IT costs	1,573
Other costs	2,011
Depreciation	262
<b>Operating Expenses</b>	<b>46,264</b>
<b>Results from Continuing Operations</b>	<b>493</b>
Financial expenses	1
<b>Net result</b>	<b>492</b>
<b>Assets</b>	<b>8,132</b>