

**CENTRE FOR THE DEVELOPMENT OF OCCUPATIONS****SERVICES FOR PROFESSIONAL EDUCATION****In-house certification courses for associations or companies****Description**

There is a need for continuing training in your field of work, for which competence-based courses need to be developed. Continuing training courses should enable acquisition of practical skills and make use of suitable methodological and didactic approaches.

The first step in the process is to identify and describe the relevant professional competences. Once this has been done, the next step is to design the continuing training courses. The duration and the methodical-didactic structure are then decided. This also includes development of a programme for each training unit. In addition, consideration is given as to whether a competence certificate will be issued and, if so, what type.

Benefits

A continuing training course that takes into account the participant's professional competences and professional experience optimally supports participants in the learning process. Participants can quickly acquire new skills and use them in their professional activities.

Services provided by SFIVET

SFIVET helps project managers to determine what skills and competences are appropriate for the target audience and the continuing education objective. These are decided at a workshop and summarized in meaningful training units. In addition, SFIVET assists project managers with preparation of the rough and detailed conceptual design of continuing training courses. It also helps with decisions on the framework, methodological and didactic structure and completion of training. Finally, the SFIVET also offers support in drawing up detailed programmes for individual training units.

Prerequisites

Interest in designing a continuing training course.

Duration

1 workshop and 2-4 working group meetings.

Costs

We will gladly prepare an offer that matches your needs.

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