



## CENTRE FOR THE DEVELOPMENT OF OCCUPATIONS

### SERVICES FOR PROFESSIONAL EDUCATION

#### Analysis of the profession

##### Description

Analysis of the profession is performed to identify relevant professional competences. This analysis serves as the basis for the creation of a new regulation for a federal professional examination or a core syllabus for a study programme at a professional education institution. Analysis takes place during workshops with members of the profession. Relevant competence areas and individual professional competences are determined by considering current activities and future developments in the profession.

These workshops are based on the Develop a Curriculum (DACUM) method and cover the following tasks:

- Listing and describing current activities relating to the profession;
- Reviewing and grouping activities, creating initial draft of job description;
- Analysing future developments affecting the profession.

##### Benefits

It is important that the new regulation for a federal professional examination or the core syllabus for a study programme at a professional education institution be based on the needs of the labour market. Examination content must therefore test relevant professional competences. These professional competences serve as the frame of reference for the creation of a new examination regulation or a new core syllabus. They also determine the structure of training as well as the form and content of individual examinations.

##### SFIVET services

SFIVET will work with the professional organisation to plan and organise workshops. SFIVET will provide suitable tools for analysis of the profession. In the various workshops with members of the profession, SFIVET will guide participants through the individual work phases. SFIVET will also document the results.

##### Prerequisites

The State Secretariat for Education, Research and Innovation (SERI) must be informed of the development or revision project and give its prior approval.  
There must be enough members of the profession available to attend workshops.

##### Duration

3-4 workshops will be held over a period of 2 to 3 months. Each workshop will last a half-day or a full day.

##### Costs

SERI generally provides funding to cover a portion of the budgeted costs.  
We shall gladly provide you with a quote based on your needs.